



NOTICE TO PROCEED

12 DECEMBER 2022

Date

KLEAL ENTERTAINMENT PRODUCTION

B15 L20, San Francisco St.,
Cortijos De San Rafael,
Brgy. San Rafael, Rodriguez,
Rizal

Dear Sir/Madam:

We wish to inform you that your contract for the **Lights and Sounds Rental for Various Events of Pasig City Department of Education - School Division Office** for the **City Mayor's Office** under **Purchase Request No. 100-22-10-6223**, covered by **Purchase Order No. 22-12-2265** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

F: Jeronimo U. Manzanero

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: *for Jose Christopher A. Leal*
JOSE CHRISTOPHER A. LEAL
Authorized Representative
**KLEAL ENTERTAINMENT
PRODUCTION**

Date: *Dec. 12, 2022*